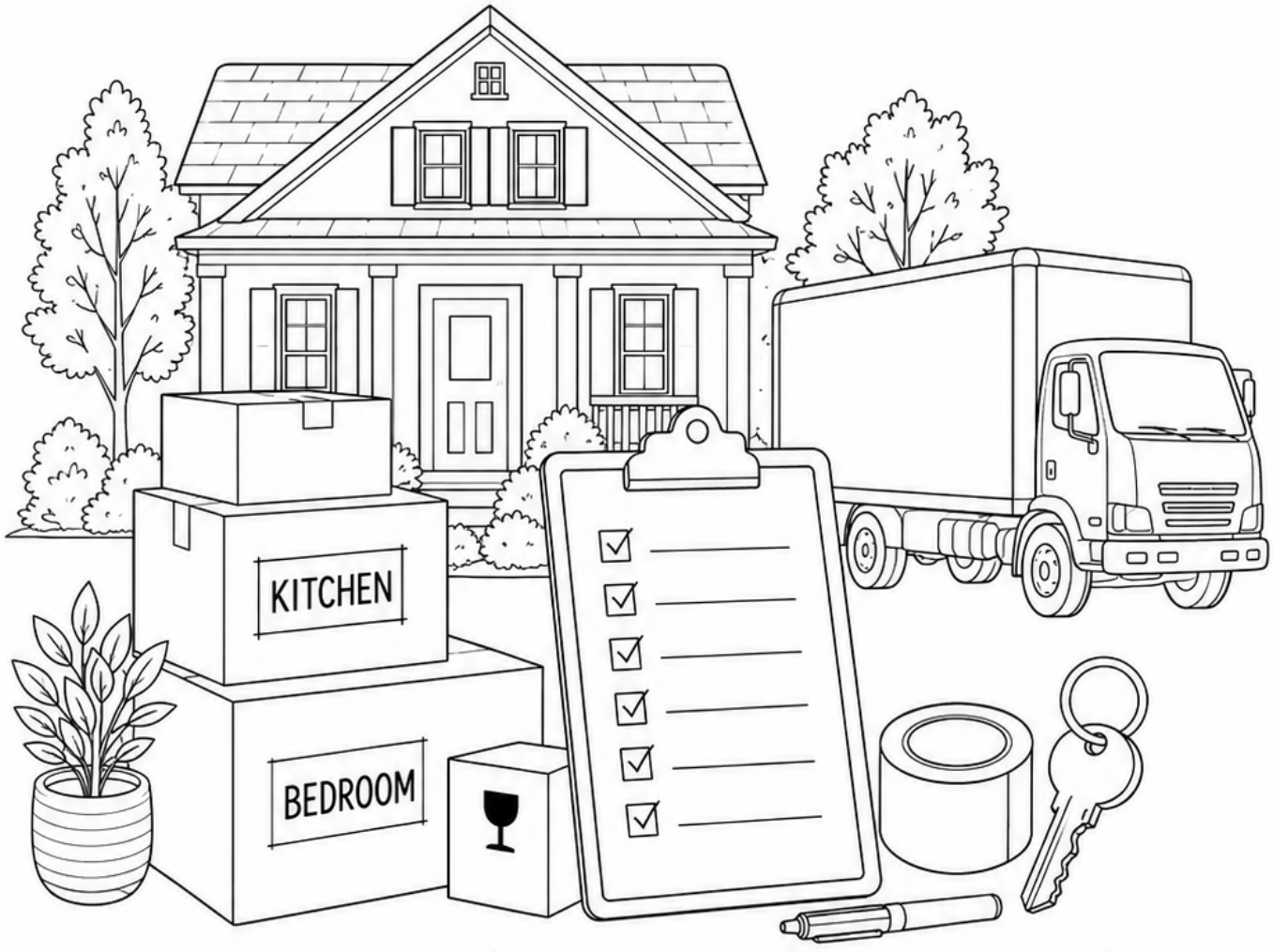
MOVING MADE MANAGEABLE

COMPLETE MOVING & PACKING WORKBOOK



Plan • Declutter • Pack • Move • Unpack

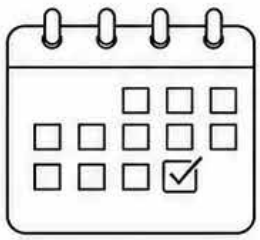
CHECKLISTS • TIMELINES • BOX INVENTORY • MOVING DAY

A Practical Step-by-Step Workbook for a More Organized Move

TemplateTrove.com

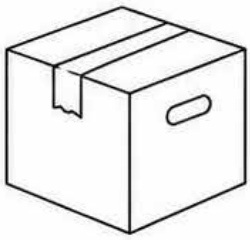
WELCOME TO MOVING MADE MANAGEABLE

A move becomes easier when you know what needs to happen, what can wait, and what to do next.



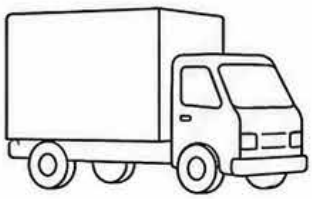
PLAN

Build your timeline, budget, and moving-day strategy.



PACK

Declutter first, label clearly, and keep track of what is inside each box.



MOVE

Coordinate the final days, moving day, arrival, and unpacking one step at a time.

THE GOAL

A more organized move with fewer forgotten details and fewer mystery boxes.

One room. One box. One manageable step at a time.

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HOW TO USE THIS WORKBOOK

Start with the planning pages, then work through the workbook as your moving date gets closer.

1 PLAN THE MOVE

Record the basics, choose your priorities, estimate costs, and build your timeline.



2 SORT BEFORE PACKING

Decide what deserves to move with you before spending time and supplies packing it.



3 BUILD YOUR PACKING SYSTEM

Use room names, box numbers, labels, and inventory pages consistently.



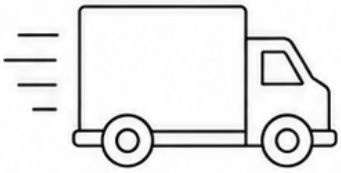
4 MANAGE THE COUNTDOWN

Use the weekly checklists to keep important details from becoming last-minute emergencies.



5 HANDLE MOVING DAY

Know what stays with you, who is handling what, and what must happen before leaving.



6 UNPACK WITH A PLAN

Set up essential rooms first, then work through the rest of the home gradually.



KEEP IT MANAGEABLE

You do not have to complete every page in one sitting. Use the pages that match where you are in the moving process.

Keep this workbook somewhere easy to reach until the move is complete.

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1 PLAN YOUR MOVE

- Welcome to Moving Made Manageable 1
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4 MANAGE THE COUNTDOWN

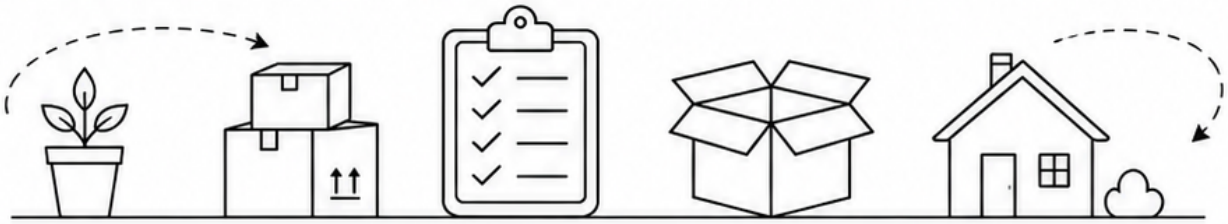
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THE MOVING MADE MANAGEABLE SYSTEM

Break the move into smaller stages so the next step stays clear.

1

1 PLAN

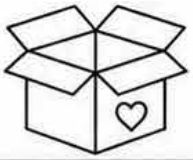
Know where you are going and when.



2

2 SORT

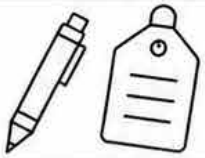
Decide what actually deserves to move.



3

3 PACK

Pack by room, priority, and box number.



4

4 COORDINATE

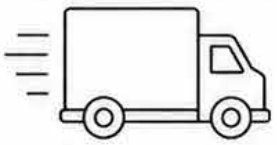
Confirm people, services, addresses, and dates.



5

5 MOVE

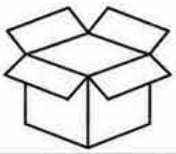
Keep moving day focused and organized.



6

6 UNPACK

Set up essentials before tackling everything else.



7

7 SETTLE

Finish the remaining details and close out the move.



THE PART OF MOVING I MOST WANT THIS WORKBOOK TO MAKE EASIER:

PLAN • SORT • PACK • COORDINATE • MOVE • UNPACK • SETTLE

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OUR MOVING SNAPSHOT

Start with the basic facts of the move.

Current Home: _____

New Home: _____

Moving Date: _____

Target Move-Out Date: _____

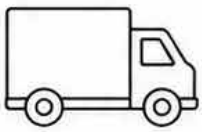
Target Move-In Date: _____

Distance of Move: _____

☐ Local ☐ Regional ☐ Long Distance

HOW ARE WE MOVING?

- ☐ Professional Movers
- ☐ Rental Truck
- ☐ Portable Storage Container
- ☐ Friends / Family Help
- ☐ Combination
- ☐ Other _____



HOUSEHOLD MOVING

Adults: _____

Children: _____

Pets: _____

Vehicles: _____



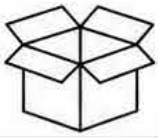
THE BIGGEST MOVING CHALLENGE WE EXPECT:

_____

_____

_____

_____



PLAN • SORT • PACK • COORDINATE • MOVE • UNPACK • SETTLE

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OUR MOVING PRIORITIES

Choose what matters most so your time and energy go in the right places.

WE MOST WANT THIS MOVE TO FEEL...

- ☐ Organized
- ☐ Affordable
- ☐ Calm
- ☐ Efficient
- ☐ Well Planned
- ☐ Flexible
- ☐ Family Friendly
- ☐ Less Cluttered
- ☐ Other: _____

OUR TOP FIVE PRIORITIES

1. _____
2. _____
3. _____
4. _____
5. _____

WHAT WE ARE WILLING TO KEEP SIMPLE:

_____

_____

_____

_____

A successful move does not have to be a perfect move.

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MASTER MOVING TIMELINE

Moving Date: _____ Today: _____

8+ WEEKS BEFORE

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

6 WEEKS BEFORE

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

4 WEEKS BEFORE

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

2 WEEKS BEFORE

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

FINAL WEEK

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

MOVING DAY

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

FIRST WEEK IN NEW HOME

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

THE THREE DEADLINES I CANNOT MISS:

1. _____
2. _____
3. _____

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MOVING BUDGET SNAPSHOT

Estimate the costs you expect so moving expenses are easier to track.

CATEGORY	ESTIMATED	ACTUAL
Movers / Truck Rental	$ _____	$ _____
Packing Supplies	$ _____	$ _____
Storage	$ _____	$ _____
Deposits / Setup Fees	$ _____	$ _____
Cleaning	$ _____	$ _____
Travel / Fuel	$ _____	$ _____
Meals	$ _____	$ _____
Child / Pet Care	$ _____	$ _____
Moving-Day Help	$ _____	$ _____
Other	$ _____	$ _____
Unexpected Costs	$ _____	$ _____

ESTIMATED MOVING TOTAL: $ _____

AMOUNT SET ASIDE: $ _____

CUSHION FOR UNEXPECTED COSTS: $ _____

THE COST I MOST WANT TO KEEP UNDER CONTROL:

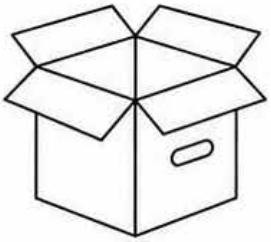
_____

_____

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DECLUTTER BEFORE THE MOVE

Every item you let go of now is one less item to pack, move, and unpack.



KEEP

Moving with us.



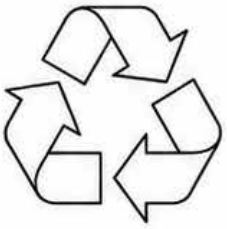
DONATE

Useful, but no longer needed.



SELL

Worth the time and effort to sell.



DISCARD / RECYCLE

No longer useful or appropriate to keep.



ASK BEFORE PACKING IT:

- ☐ Do we use it?
- ☐ Do we still want it?
- ☐ Does it fit the new home?
- ☐ Is it worth the effort or cost to move?
- ☐ Would we choose to own it again?

THE AREA I MOST WANT TO DECLUTTER BEFORE PACKING:





Decide first. Pack second.

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ROOM-BY-ROOM SORT PLAN

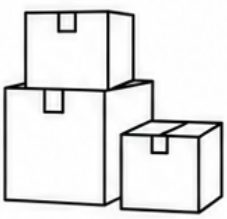


Choose which spaces need sorting before packing begins.

ROOM / AREA	SORT?	TARGET DATE	DONE
Entryway	☐	_____	☐
Living Room	☐	_____	☐
Dining Area	☐	_____	☐
Kitchen	☐	_____	☐
Primary Bedroom	☐	_____	☐
Other Bedrooms	☐	_____	☐
Bathrooms	☐	_____	☐
Closets	☐	_____	☐
Laundry Area	☐	_____	☐
Home Office	☐	_____	☐
Garage	☐	_____	☐
Basement	☐	_____	☐
Attic	☐	_____	☐
Shed / Storage	☐	_____	☐
Other	☐	_____	☐

THE THREE AREAS THAT WILL MAKE THE BIGGEST DIFFERENCE:

1. _____
2. _____
3. _____







Decide first. Pack second.

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KEEP, DONATE, SELL OR DISCARD

Use this page for items that need a decision before packing.

ITEM	KEEP	DONATE	SELL	DISCARD	DONE
1.	○	○	○	○	○
2.	○	○	○	○	○
3.	○	○	○	○	○
4.	○	○	○	○	○
5.	○	○	○	○	○
6.	○	○	○	○	○
7.	○	○	○	○	○
8.	○	○	○	○	○
9.	○	○	○	○	○
10.	○	○	○	○	○
11.	○	○	○	○	○
12.	○	○	○	○	○

DONATION DESTINATION:

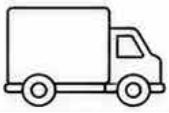


SELLING METHOD:



DEADLINE FOR UNSOLD ITEMS:





Do not let items waiting to be sold delay the entire move.



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ITEMS NOT MOVING WITH US





DONATE

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

SELL

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

GIVE TO FAMILY / FRIENDS

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

DISCARD / RECYCLE

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

EVERYTHING ABOVE SHOULD BE OUT OF THE HOUSE BY:

_____ / _____ / _____



Clearing these items early gives you more room to pack what is actually moving.

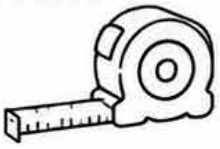


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FURNITURE & MEASUREMENT PLANNER

Measure important furniture and compare it with the spaces and openings in the new home.



ITEM	WIDTH	DEPTH	HEIGHT	NEW ROOM	FIT?
1.					○
2.					○
3.					○
4.					○
5.					○
6.					○
7.					○
8.					○

OPENINGS TO CHECK

Front Door: _____

Other Exterior Door: _____

Hallway: _____

Stairway: _____

Elevator, if applicable: _____

Important Interior Doorway: _____

FURNITURE WE MAY NOT TAKE:

_____

_____

_____



Measure before moving something that may not fit.



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IMPORTANT DOCUMENTS & RECORDS

Keep important moving information together and easy to reach.

MOVING INFORMATION

- [ ] Moving contract or reservation
- [ ] Estimates / quotes
- [ ] New-home information
- [ ] Rental or closing documents that apply
- [ ] Utility confirmations
- [ ] Important contact information

HOUSEHOLD RECORDS

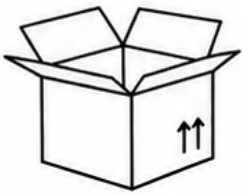
- [ ] Identification and essential personal records
- [ ] Insurance information
- [ ] School or childcare information, if applicable
- [ ] Pet records, if applicable
- [ ] Important home records

PHYSICAL DOCUMENTS WILL STAY:

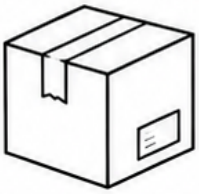
DIGITAL FILES ARE STORED:

DO NOT PACK IMPORTANT DOCUMENTS WHERE YOU CANNOT REACH THEM DURING THE MOVE.

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MOVING SUPPLIES PLANNER



Estimate what you need before packing gets busy.

SUPPLY	HAVE	NEED	GET BY
Small Boxes	○	○	○
Medium Boxes	○	○	○
Large Boxes	○	○	○
Specialty Boxes	○	○	○
Packing Paper / Protective Material	○	○	○
Packing Tape	○	○	○
Markers	○	○	○
Labels	○	○	○
Resealable Bags	○	○	○
Stretch Wrap, if needed	○	○	○
Furniture Protection, if needed	○	○	○
Other	○	○	○

PACKING STATION READY

- ☐ Markers together _____
- ☐ Labels available _____
- ☐ Tape easy to find _____
- ☐ Boxes grouped together _____
- ☐ Box inventory pages accessible _____

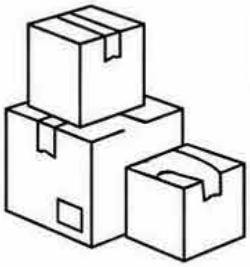






A small packing station prevents repeated searches for supplies.

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OUR PACKING STRATEGY



Choose a few simple rules and use them consistently.

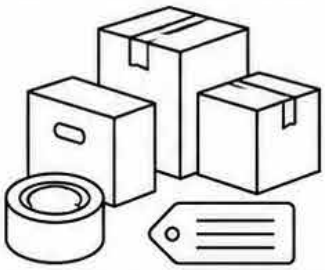
WE WILL...

- [ ] Declutter before packing each area.
- [ ] Pack one room or category at a time.
- [ ] Give every box a room destination.
- [ ] Number boxes.
- [ ] Keep a box inventory.
- [ ] Mark fragile boxes clearly.
- [ ] Identify boxes to open first.
- [ ] Avoid mixing unrelated rooms when practical.
- [ ] Keep essentials out of the moving truck or packed boxes.
- [ ] Finish partially packed boxes before starting too many new ones.

OUR PACKING START DATE: _____

OUR PACKING GOAL EACH WEEK: _____

OUR MAIN PACKING AREA: _____







Consistency matters more than a complicated system.

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BOX LABELING SYSTEM

A clear label now prevents guessing later.

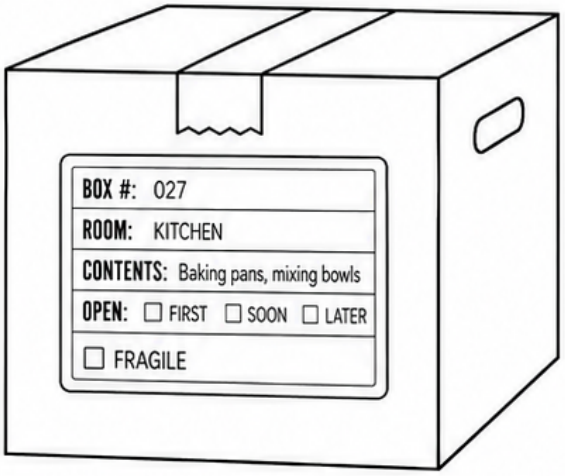
BOX #: 027

ROOM: KITCHEN

CONTENTS: Baking pans, mixing bowls

OPEN: ☐ FIRST ☐ SOON ☐ LATER

☐ FRAGILE



OUR ROOM LABELS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

EVERY BOX SHOULD HAVE...

- ☐ Box number
- ☐ Destination room
- ☐ Short contents description
- ☐ Unpacking priority when useful
- ☐ Fragile marking when appropriate

OUR FIRST BOX NUMBER: _____

OUR LABELS / MARKERS WILL BE KEPT: _____

Label more than one visible side when helpful.

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PACKING PRIORITY PLANNER

Pack less-used belongings first and everyday essentials last.

PACK NOW

We will not need these before moving.

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

PACK SOON

We can live without these during the final weeks.

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

PACK LAST

We still use these regularly.

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

DO NOT PACK WITH REGULAR BOXES

Important documents • moving-day essentials • first-night necessiies

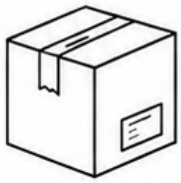
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

Packing in the right order makes the final week easier.

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ROOM-BY-ROOM PACKING PLAN



ROOM / AREA	START	FINISH BY	WHO	STATUS
Living Room				○ NOT STARTED ○ PACKING ○ READY
Dining Area				○ NOT STARTED ○ PACKING ○ READY
Kitchen				○ NOT STARTED ○ PACKING ○ READY
Primary Bedroom				○ NOT STARTED ○ PACKING ○ READY
Bedroom 2				○ NOT STARTED ○ PACKING ○ READY
Bedroom 3 / Other				○ NOT STARTED ○ PACKING ○ READY
Bathrooms				○ NOT STARTED ○ PACKING ○ READY
Closets				○ NOT STARTED ○ PACKING ○ READY
Office				○ NOT STARTED ○ PACKING ○ READY
Laundry				○ NOT STARTED ○ PACKING ○ READY
Garage				○ NOT STARTED ○ PACKING ○ READY
Basement / Storage				○ NOT STARTED ○ PACKING ○ READY

THE ROOM WE SHOULD PACK FIRST:

_____

_____

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BOX INVENTORY LOG

Number each box and record enough information to find important belongings later.

BOX #	ROOM	CONTENTS	PRIORITY	UNPACKED
1.			○ 1 ○ 2 ○ 3	☐
2.			○ 1 ○ 2 ○ 3	☐
3.			○ 1 ○ 2 ○ 3	☐
4.			○ 1 ○ 2 ○ 3	☐
5.			○ 1 ○ 2 ○ 3	☐
6.			○ 1 ○ 2 ○ 3	☐
7.			○ 1 ○ 2 ○ 3	☐
8.			○ 1 ○ 2 ○ 3	☐
9.			○ 1 ○ 2 ○ 3	☐
10.			○ 1 ○ 2 ○ 3	☐
11.			○ 1 ○ 2 ○ 3	☐
12.			○ 1 ○ 2 ○ 3	☐

PRIORITY KEY:

(1) OPEN FIRST (2) OPEN SOON (3) LATER

BOX NUMBERS USED ON THIS PAGE:

_____ THROUGH _____





Print additional copies of this page as needed.

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FRAGILE & HIGH-VALUE ITEM RECORD



Use this page for belongings you want to track more carefully during the move.

ITEM	BOX # / METHOD	CURRENT CONDITION	PHOTO?	ARRIVED OK?
1.			○ YES ○ NO	○ YES ○ NO
2.			○ YES ○ NO	○ YES ○ NO
3.			○ YES ○ NO	○ YES ○ NO
4.			○ YES ○ NO	○ YES ○ NO
5.			○ YES ○ NO	○ YES ○ NO
6.			○ YES ○ NO	○ YES ○ NO
8.			○ YES ○ NO	○ YES ○ NO



BEFORE MOVING

- ☐ Record important identifying information when useful
- ☐ Take condition photos when useful
- ☐ Confirm special handling arrangements when needed
- ☐ Keep important records accessible

ITEMS TRAVELING WITH US INSTEAD OF WITH REGULAR BOXES:









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CLOTHES & CLOSET PACKING PLAN

BEFORE PACKING

- ☐ Remove clothing we no longer want
- ☐ Set aside clothing needed before moving
- ☐ Set aside moving-day clothing
- ☐ Prepare first-night clothing
- ☐ Group clothing by person or room



CATEGORY	PACKING METHOD	BOX / BAG #
Hanging Clothes		
Folded Clothes		
Shoes		
Coats		
Accessories		
Seasonal Clothing		
Other Closet Items		

CLOTHING THAT SHOULD STAY ACCESSIBLE:

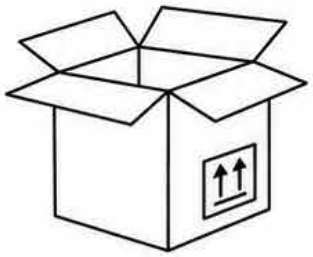
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KITCHEN PACKING PLAN

Pack less-used kitchen items first and
keep a small working kitchen until the end.

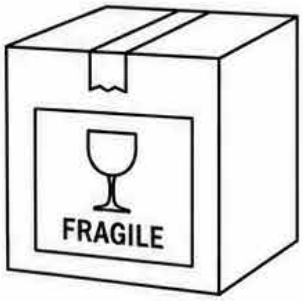
PACK EARLY

- ☐ Specialty appliances
- ☐ Extra dishes
- ☐ Serving pieces
- ☐ Seasonal items
- ☐ Rarely used cookware
- ☐ Extra pantry items being moved



PACK LATER

- ☐ Everyday dishes
- ☐ Everyday cookware
- ☐ Basic utensils
- ☐ Frequently used appliances
- ☐ Daily food-preparation items



KITCHEN OPEN-FIRST BOX

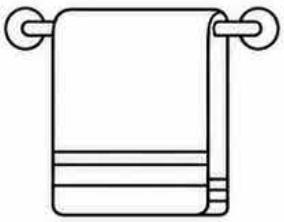
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

KITCHEN BOX NUMBER RANGE:

_____ TO _____

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BATHROOM, LINEN & LAUNDRY PACKING

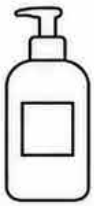


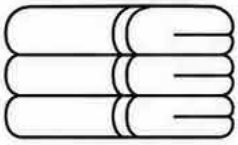
BATHROOMS



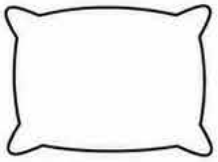
- ☐ Declutter cabinets and drawers
- ☐ Pack extras first
- ☐ Keep everyday toiletries accessible
- ☐ Prepare first-night toiletries
- ☐ Separate items that should not go into regular boxes





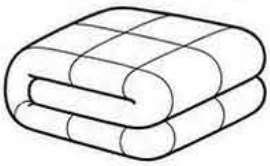


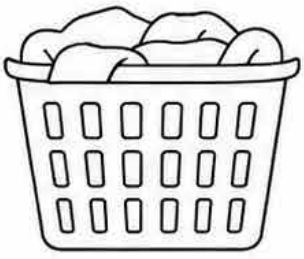
LINENS



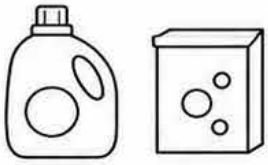
- ☐ Extra bedding
- ☐ Extra towels
- ☐ Seasonal linens
- ☐ Everyday bedding packed last
- ☐ First-night bedding set aside



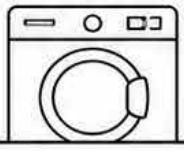




LAUNDRY



- ☐ Sort unused supplies
- ☐ Pack extras
- ☐ Keep basic laundry needs accessible
- ☐ Empty and prepare storage areas

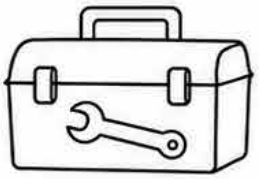


KEEP ACCESSIBLE UNTIL THE END:

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GARAGE, BASEMENT & STORAGE PACKING

Sort these areas carefully before packing boxes of items you no longer need.



- [ ] Remove obvious trash
- [ ] Separate donations
- [ ] Identify items staying with the property
- [ ] Group similar belongings
- [ ] Pack seasonal items
- [ ] Label tools and household supplies clearly
- [ ] Decide what should be transported separately
- [ ] Confirm requirements from your mover or rental provider for items they will not transport



TOOLS



SEASONAL ITEMS

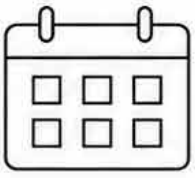


HOUSEHOLD SUPPLIES



NOT MOVING

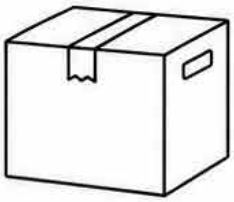




THIS AREA SHOULD BE FULLY READY BY:

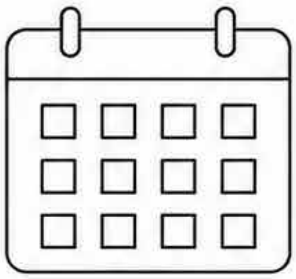
_____ / _____ / _____

MONTH DAY YEAR



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6–8 WEEKS BEFORE MOVING

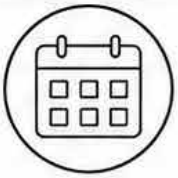


Start with decisions that make everything else easier.

- ☐ Confirm moving date
- ☐ Decide how the move will be handled
- ☐ Request or review moving estimates if needed
- ☐ Build moving budget
- ☐ Begin decluttering
- ☐ Start room-by-room sort plan
- ☐ Measure important furniture
- ☐ Begin gathering moving supplies
- ☐ Create packing system
- ☐ Start packing rarely used belongings
- ☐ Review important records
- ☐ Identify major deadlines

MY THREE MOST IMPORTANT TASKS DURING THIS STAGE

1. _____
2. _____
3. _____

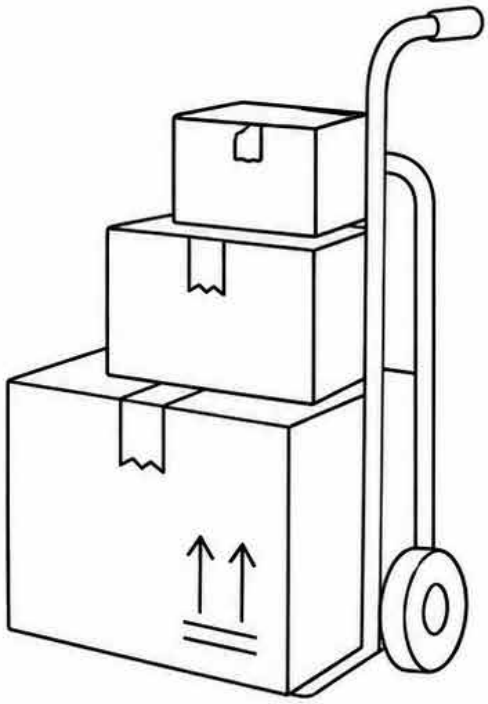


NEXT CHECK-IN DATE: _____

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4 WEEKS BEFORE MOVING

- ☐ Packing is underway
- ☐ Box numbering system is being used
- ☐ Box inventory is current
- ☐ Donation / sale items are leaving the home
- ☐ Moving arrangements are confirmed
- ☐ Utility-transfer plan started
- ☐ Address-change list started
- ☐ Important documents are organized
- ☐ Furniture plan reviewed
- ☐ Supplies restocked if needed
- ☐ Items that need special handling identified
- ☐ Moving-day help reviewed



AREAS STILL NEEDING THE MOST WORK:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

MY NEXT PACKING TARGET:

_____

_____

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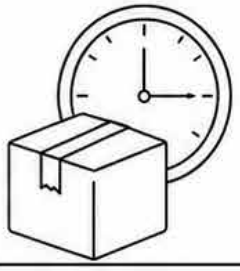
2 WEEKS BEFORE MOVING

Most planning should now turn into confirmation and completion.

		DEADLINE
☐	Most nonessential belongings packed	_____
☐	Address changes underway	_____
☐	Utility stop / start dates confirmed	_____
☐	Moving arrangements reconfirmed	_____
☐	Box inventory updated	_____
☐	First-night needs reviewed	_____
☐	Important documents set aside	_____
☐	Moving-day transportation plan confirmed	_____
☐	Child or pet arrangements confirmed, if applicable	_____
☐	Remaining food plan reviewed	_____
☐	Cleaning plan established	_____
☐	Items not moving are nearly gone	_____
☐	Final-week tasks assigned	_____

THE THREE THINGS MOST LIKELY TO CAUSE LAST-MINUTE STRESS:

1. _____
2. _____
3. _____



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FINAL WEEK BEFORE MOVING

		DEADLINE
☐	Finish regular packing	_____
☐	Confirm moving-day start time	_____
☐	Confirm addresses and directions	_____
☐	Charge important devices	_____
☐	Prepare essentials boxes / bags	_____
☐	Prepare first-night clothing and bedding	_____
☐	Keep important documents accessible	_____
☐	Review box inventory	_____
☐	Complete most cleaning that can happen early	_____
☐	Finish removing donation / discard items	_____
☐	Set aside belongings traveling with us	_____
☐	Confirm keys and access arrangements	_____
☐	Review old-home final walkthrough	_____
☐	Review new-home arrival checklist	_____
☐	Assign moving-day responsibilities	_____

DO NOT PACK THESE BY ACCIDENT

☐ _____
☐ _____
☐ _____
☐ _____
☐ _____

The final week is for finishing and confirming—not inventing a new system.

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CHANGE OF ADDRESS & NOTIFICATIONS

Use this page to track who has been given your new address.

CATEGORY / ORGANIZATION	UPDATED	DATE
Postal Mail / Forwarding	☐	
Banks / Financial Accounts	☐	
Insurance	☐	
Employer	☐	
Schools / Childcare	☐	
Medical / Dental Offices	☐	
Government Records That Apply	☐	
Subscriptions	☐	
Memberships	☐	
Online Shopping / Delivery Accounts	☐	
Friends / Family	☐	
Other	☐	
Other	☐	

OUR NEW MAILING ADDRESS:





Update only the organizations and records that apply to your household.

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UTILITIES & SERVICES TRANSFER

SERVICE	OLD HOME STOP	NEW HOME START	CONFIRMED
Electricity			☐
Natural Gas / Other Heating Service			☐
Water / Sewer			☐
Internet			☐
Trash / Recycling			☐
Security Service			☐
Home Phone, if applicable			☐
Other			☐

CONFIRMATION NUMBERS / NOTES

SERVICES THAT REQUIRE EQUIPMENT RETURN OR PICKUP:

Confirm details directly with each provider.

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MOVERS / TRUCK RENTAL DETAILS

DEADLINE

Company: _____

Contact Person: _____

Phone: _____

Reservation / Reference Number: _____

Moving Date: _____

Arrival / Pickup Time: _____

Pickup Address: _____

_____

Destination Address: _____

_____

CONFIRMED

- ☐ Date
- ☐ Time
- ☐ Addresses
- ☐ Services included
- ☐ Items or services not included
- ☐ Payment expectations
- ☐ Access / parking requirements

COST DETAILS

Estimate / Quote: _____

Deposit: _____

Remaining Balance: _____

Other Charges to Expect: _____

_____

_____

QUESTIONS OR SPECIAL INSTRUCTIONS:

_____

_____

_____

_____

Confirm details directly with each provider.

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MOVING DAY ROLES & RESPONSIBILITIES

Decide who is handling important jobs before everyone gets busy.

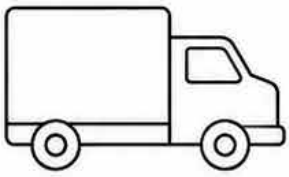


RESPONSIBILITY	PERSON	NOTES
Mover / Truck Contact	◯	
Old Home Final Sweep	◯	
Box / Inventory Check	◯	
Important Documents	◯	
Essentials Bags	◯	
Children / Pet Needs	◯	
Transportation	◯	
New Home Entry / Keys	◯	
Directing Boxes to Rooms	◯	
Food / Drinks / Breaks	◯	
Other	◯	

IF SOMETHING CHANGES, OUR MAIN DECISION-MAKER IS:

_____



Clear responsibilities prevent everyone from assuming someone else handled it.

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KIDS, PETS & SPECIAL CONSIDERATIONS

Plan for the household members who may need additional attention during the move.



CHILDREN, IF APPLICABLE

- ☐ Moving-day supervision planned
- ☐ Favorite comfort items kept accessible
- ☐ Moving-day clothing prepared
- ☐ School / childcare transition details reviewed
- ☐ New bedroom essentials identified



PETS, IF APPLICABLE

- ☐ Moving-day care plan established
- ☐ Food and routine supplies accessible
- ☐ Travel arrangement prepared
- ☐ Identification / records reviewed
- ☐ Safe arrival space planned

OTHER SPECIAL CONSIDERATIONS

_____

_____

_____

_____

_____



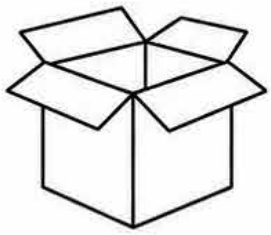
THE PERSON RESPONSIBLE FOR THIS PLAN:

_____

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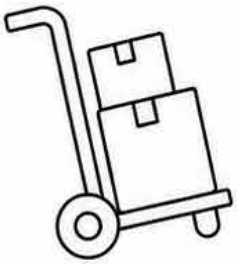
MOVING DAY CHECKLIST

BEFORE LOADING / LEAVING



- ☐ Important documents with us
- ☐ Essentials bags with us
- ☐ Phones charged
- ☐ Keys organized
- ☐ Box inventory accessible
- ☐ Movers / helpers know destination
- ☐ Belongings staying with us separated

DURING THE MOVE



- ☐ Direct boxes to correct rooms
- ☐ Keep important belongings together
- ☐ Check box numbers when useful
- ☐ Keep pathways reasonably clear
- ☐ Complete final sweep before leaving

AT THE NEW HOME



- ☐ Confirm access
- ☐ Identify room destinations
- ☐ Place essentials where easy to find
- ☐ Check major furniture placement
- ☐ Complete arrival walkthrough

THE ONE THING WE MOST NEED TO REMEMBER TODAY:

_____

_____

_____

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OLD HOME FINAL WALKTHROUGH

Walk through every area one final time before leaving.

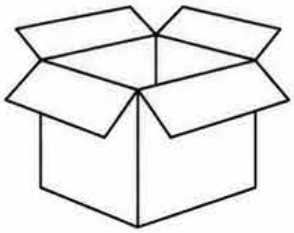
- [ ] Kitchen cabinets and drawers checked
- [ ] Refrigerator / freezer checked
- [ ] Bathroom cabinets checked
- [ ] Bedroom closets checked
- [ ] Hall closets checked
- [ ] Laundry area checked
- [ ] Garage checked
- [ ] Basement checked
- [ ] Attic checked, if applicable
- [ ] Shed / outdoor storage checked
- [ ] Porch / patio / deck checked
- [ ] Items meant to stay are still present
- [ ] Trash removed as appropriate
- [ ] Windows / doors reviewed
- [ ] Keys handled as required

LAST ITEMS REMOVED FROM THE HOME:

- ○ _____
- ○ _____
- ○ _____
- ○ _____

☐ **FINAL WALKTHROUGH COMPLETE**

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MOVING ESSENTIALS BOX PLANNER

Pack what you will want before you are ready to unpack the entire house.

OPEN FIRST

HOUSEHOLD BASICS

- [ ] Paper towels
- [ ] Toilet paper
- [ ] Trash bags
- [ ] Basic cleaning items
- [ ] Hand soap
- [ ] Simple basic tools

PERSONAL BASICS

- [ ] Toiletries
- [ ] Change of clothes
- [ ] Towels
- [ ] Essential personal items

TECH & INFORMATION

- [ ] Phone chargers
- [ ] Important contact information
- [ ] Moving paperwork
- [ ] Internet / utility information

OUR OTHER OPEN-FIRST ITEMS

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

THIS BOX / BAG WILL TRAVEL:

- [ ] With Us
- [ ] Clearly Separated

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FIRST NIGHT PLAN



You do not need the whole house unpacked.
You only need the basics for tonight.

SLEEP

- [ ] Bedding accessible
- [ ] Pillows accessible
- [ ] Comfortable clothes available

BATHROOM

- [ ] Towels available
- [ ] Toiletries available
- [ ] Bathroom basics set up

FOOD

- [ ] Simple meal plan
- [ ] Drinks available
- [ ] Basic kitchen items accessible if needed

TECH

- [ ] Chargers available
- [ ] Important devices located

TOMORROW MORNING

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

THE FIRST ROOM WE WANT FUNCTIONING:

_____

Comfort first. Full unpacking can wait.

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NEW HOME ARRIVAL CHECKLIST



- [ ] Entry access confirmed
- [ ] Keys accounted for
- [ ] Main rooms identified for movers / helpers
- [ ] Utility status checked
- [ ] Basic condition walkthrough completed
- [ ] Existing concerns photographed or recorded when useful
- [ ] Essentials placed somewhere easy to find
- [ ] Important documents kept together
- [ ] Furniture directed to intended rooms
- [ ] Boxes placed in labeled rooms
- [ ] High-priority boxes identified
- [ ] Fragile / high-value items checked

WHAT WE NOTICED ON ARRIVAL:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

FIRST NEW-HOME PRIORITY:

_____

_____

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UNPACKING PRIORITY PLAN

Make the home functional before trying to make every room finished.

FIRST 24 HOURS

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

Beds • bathrooms • basic food • essentials • chargers

FIRST FEW DAYS

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

Everyday clothing • kitchen basics • work / school needs

CAN WAIT

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

Decor • seasonal belongings • lower-use storage

THE THREE ROOMS WE WANT FUNCTIONAL FIRST

1. _____
2. _____
3. _____

Functional first. Finished later.

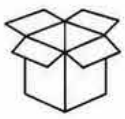
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ROOM-BY-ROOM UNPACK TRACKER

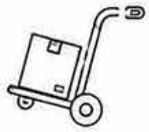
ROOM / AREA	ESSENTIALS	MOSTLY UNPACKED	FINISHED
Kitchen	○	○	○
Living Room	○	○	○
Dining Area	○	○	○
Primary Bedroom	○	○	○
Other Bedrooms	○	○	○
Bathrooms	○	○	○
Closets	○	○	○
Laundry	○	○	○
Office	○	○	○
Garage	○	○	○
Basement / Storage	○	○	○
Other	○	○	○

BOXES THAT STILL NEED A HOME:

1. _____
2. _____
3. _____
4. _____
5. _____



Do not let one difficult box stop progress in an entire room.



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NEW HOME SETUP & SAFETY CHECK

Learn the important basics of the new home while everything is still fresh in your mind.

- [ ] Main water shutoff location identified
- [ ] Electrical panel location identified
- [ ] Heating / cooling information reviewed
- [ ] Smoke alarms reviewed
- [ ] Carbon monoxide alarms reviewed where applicable
- [ ] Exterior doors and locks reviewed
- [ ] Important keys identified
- [ ] Emergency contact information updated
- [ ] Trash / recycling routine understood
- [ ] Mail location or routine established



MAIN WATER SHUTOFF:

ELECTRICAL PANEL:

OTHER IMPORTANT NEW-HOME INFORMATION:

Record important information now so you do not have to rediscover it later.

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MOVING EXPENSE FINAL REVIEW



Compare what you expected to spend with what the move actually cost.

CATEGORY	ESTIMATED	ACTUAL	DIFFERENCE
Movers / Truck			
Packing Supplies			
Storage			
Deposits / Setup Fees			
Cleaning			
Travel / Fuel			
Meals			
Child / Pet Needs			
Other			
Unexpected			

ORIGINAL ESTIMATE: _____

FINAL COST: _____

DIFFERENCE: _____

WHERE WE SPENT MORE THAN EXPECTED:

_____

_____

_____

WHERE WE SAVED MONEY:

_____

_____

_____

WHAT WE WOULD BUDGET DIFFERENTLY NEXT TIME:

_____

_____

_____

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MOVE COMPLETE REVIEW

Before putting the moving boxes and checklists away, notice what worked.

1. WHAT MADE THIS MOVE EASIER?

2. WHAT WAS HARDER THAN EXPECTED?

3. WHICH PART OF OUR PACKING SYSTEM WORKED BEST?

4. WHAT WOULD WE DO DIFFERENTLY NEXT TIME?

5. WHAT STILL NEEDS TO BE FINISHED?

OUR MOVE FELT...

1	2	3	4	5
OVERWHELMING		MOSTLY MANAGEABLE		ORGANIZED & MANAGEABLE

OUR FINAL SETTLING-IN TASKS

- ☐
- ☐
- ☐
- ☐
- ☐

WE MADE THE MOVE.

The boxes do not all need to disappear today. Keep settling in one manageable step at a time.

Plan clearly. Pack intentionally. Move forward.

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