

DAILY PLANNER

TO BE DONE TODAY _____

PRIORITY/ TIME	ACTIVITY	COMPLETED/ NOTES	
			8:00
			8:30
			9:00
			9:30
			10:00
			10:30
			11:00
			11:30
			12:00
			12:30
			1:00
			1:30
			2:00
			2:30
			3:00
			3:30
			4:00
			4:30
			5:00
			NOTES

EXPENSES	HOTEL	AUTO RENTAL	FOOD	TRAVEL	GAS/OIL/TOLLS PARKING	MISC.	ENTERTAINMENT
EXPLANATION _____							

